Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2019-20)
Format- IV for submission of Action Taken Report by Principal of the College (ATR)

Zone : IV   District : KADAPA (2019 – 2020)

	COLLEGE PROFILE			
1	Name of the College, URL of Website, email and Phone number	GOVT.DEGREE COLLEGE, PORUMAMILLA, Web site: www.gdcporumamilla.com		
2	Name of the Principal, email & Mobile Number	Sri.R.ADI NARAYANA REDDY , PRINCIPAL (FAC) E-MAIL: adirekkala@gmail.com,		
3	Name of the Vice-Principal, email & Mobile Number	Sri.N.B.SIVA RAMI REDDY, LECTURER IN PHYSICS e-mail: narreddibalaiahgari@gmail.com		
4	Name of the IQAC Coordinator, email & Mobile Number	Sri.N.B.SIVA RAMI REDDY, LECTURER IN PHYSICS e-mail: narreddibalaiahgari@gmail.com		
5	Year of Establishment & details of land available if any	09.10.1981, 48.65 acres own land		
6	Affiliating University & AISHE CODE:	YOGI VEMANA UNIVERSITY; KADAPA, C-30251		
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	C" GRADE, 2015 CGPA 1.85		
8	UGC Recognition (2f & 12 B)	12.04.2010 (LIST ENCLOSED)		
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	**9: 40 AM to 3 :40 PM**		
10	No. of Posts Sanctioned:22	Regular Working:10 Redeployed: 01	Contract Working:08	Guest Working:04
11	Course wise & year wise Students strength particulars (Proforma enclosed)	(Proforma enclosed)		

I-CURRICULAR ASPECTS

	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
12	Implementation of Annual Institutional Plan	A	GOOD	
13	Departmental Annual Curricular Plans	B	Suggested to Fill All Coloumns	Followed to next academic year onwards
14	Whether the above two circulated among Students?	A	GOOD	
15	College Activity Register 2018-19	A	GOOD	
16	College Calendar/College Magazine	A	GOOD	
17	Add-on Courses (Department-wise) completed during 2017-18	B	Suggested to Start Add on Course	Planned to start next academic year
18	Add-on Courses (Department-wise) in 2018-19	-		
19	Coverage of Syllabus (Average Percentage)	A	GOOD	
20	Teaching of Value added courses (HVPE & Foundation Courses)	A	GOOD	
21	No. of New UG & PG Courses introduced in 2018-19	C	Suggested to Start New Courses	Planned to start next academic year
22	Maintenance of Student Attendance Registers	A	GOOD	
23	Whether feedback on curriculum was obtained from stake holders and analysed	A	GOOD	
	II-TEACHING, LEARNING & EVALUATION			
24	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-2019	A	GOOD	
25	Social-economic status of students enroled(Group wise and Year wise) in 2018-2019	A	GOOD	
26	Demand Ratio (Group wise)	A	GOOD	
27	Percentage of differently abled students (Divyangjan) on roll	A	GOOD	

	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
28	Percentage of full time teachers against sanctioned posts in 2018-19	A	GOOD	
29	Student - Full time teacher ratio	B	Ratio Should be 1:20	Planned to improve student - Full time Lecturer Ratio upto the recommedation of the Academic Advisers
	Student Profile as per prescribed reservation			
30	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2018-19	A	GOOD	
31	Teaching Diaries & Teaching Plans in Prescribed Formats	A	GOOD	
32	Use of ICT in teaching and learning	A	GOOD	
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A	GOOD	
34	Co-Curricular Activities (College level)	A	GOOD	
35	Seminars/conferences/workshops organised in 2018-19	C	Suggested to apply for the same	Planned to conduct one seminar
36	Academic Competitions (College Level & Above)	A	GOOD	
37	Conduct of Internal Examinations-Internal assessment	A	GOOD	
38	Teacher wise result analysis (MARCH/APRIL - 2018 & SEP/OCT/NOV- 2018)	A	GOOD	
39	Pass percentage of students (Group wise) in 2018-19	A	GOOD	
40	Percentage of students undertaking field projects / internships	B	Satisfactory	
41	Remedial Classes	B	Suggested to Maintain in CCE Format	To Be maintained from next academic year onwards

	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
42	Conduct of Bridge course	B	Suggested to Maintain in CCE Format	To Be maintained from next academic year onwards
43	Feed back on Teachers by Students and its analysis	A	GOOD	
44	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	GOOD	
	Students' Grievances/Redressal (Examination Cell) Report	A	GOOD	
	Automation details of Exam Cell	A	GOOD	
III-RESEARCH, INNOVATIONS AND EXTENSION				
45	Is the College a Recognized Research Centre	NA		
	Policy for Promotion of Research (A)			
	Institutional Seed money for Research			
46	No. of Research Guides in the College	NA		
47	No. of Research Scholars working for M.Phil & Ph. D	NA		
	Rsearch Projects funded by Govt/Other Organisations			
48	Major/Minor/Other Research Projects a) Completed in this year b) ongoing	A	GOOD	
	Code of Ethics/ Plagiarism software			
49	Research Papers/Chapters Published in 2018-19 (SCOPUS, Web of Science ,ISBN/ISSN, ICI) (International/ National)	A	GOOD	
50	Papers Presented in 2018-19 (International/ National/ State)	A	GOOD	
51	Books Published in 2017-18 (Single Author/ Co Author)	C	POOR	

	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
52	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	C	Suggested to apply for the same	Planned to conduct one national Seminar
	Bibliometrics details			
53	Record of Consultancy in 2017-18	C	Suggested to start consultancy	Plan to start Consultancy
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	C	POOR	
55	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	C	POOR	
	Record of MoUs in 2018-19 (MoUs to be signed on stamped legal documents	C	POOR	
	Collaborations for Research/Faculty Exchange/Student Exchange (Attach MoUs/Linkages)			
57	Record of Subject/Department Related Extension Activities	A	GOOD	
	Number of extension programmes conducted (apart from NSS/NCC) in the neighbourhood community to sensitize the students	A	GOOD	
59	Number of extension programmes conducted in colloboration with Community/NGOs thriugh NSS/NCC/Red Cross/YRC etc.,	A	GOOD	

	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
60	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A	GOOD	
61	Number of awards and recognition received for extension activities from Government/ recognised bodies	-		

IV-INFRASTRUCTURE AND LEARNING RESOURCES

	Item	Grade	Recommendation	Action Taken by the Principal
62	Number of Class rooms, Labs and computing equipment	A	GOOD	
63	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.,) and cultural activities	A	GOOD	
64	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A	GOOD	
65	Budget allocated for infrastructure augmentation(CA certified statement)	A	GOOD	
66	Library is automated using Integrated Library Management System	B	Suggested to Complete	Plan to start next acamic year
67	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	A	GOOD	
68	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases(Give website URL)	-		
69	Expenditure for purchase of books and journals in 201-18(CA Certified statement)	A	GOOD	
70	Percentage per day usage of library by teachers and students including Logins for INFLIBNET/NLIST	A	GOOD	

	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
71	Student-Computer ratio	40:1		
72	Wifi in the campus	A	GOOD	
73	Updation of IT facilties a) English Language Lab b) JKC Lab c) Computer Labs d) APSSDC Lab e) Student Computer Ratio f) Wi-fi enabled campus e) Media Centre / Studio	A	GOOD	
·	Bandwidth of Internet Connections with details	10 MBPS	GOOD	
74	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	A	GOOD	
75	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	A	GOOD	
V-STUDENT SUPPORT AND PROGRESSION				
76	Average percentage of students benefited by scholarships by the Government in 2017-18	A	GOOD	
77	Average percentage of students benefited by scholarships by the Instituition in 2017-18	A	GOOD	
78	Average percentage of students benefited by guidance for competitive examinations and c areer counseling offered by the institution in 2017-18	A	GOOD	
79	Average percentage of placement of outgoing students in 2017-18	A	GOOD	
80	Student grievances redressal mechanism	A	GOOD	

	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
81	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.,)	A	GOOD	
82	Percentage of student progression to higher education	B	Satisfactory	
83	Average percentage of students qualifying in state/ national/ international examinations(like NET, SLET, GATE, Civil services, state government etc.,)	C	POOR	
84	Number of awards/medals for outstanding performance in sports/cultural activities	C	POOR	
85	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	B	Satisfactory	
86	Records of significant achievements in Sports & Games	A	GOOD	
87	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	A	GOOD	
88	Alumni contribution in 2017-18 (In Rs) (CA audited statement)	-		
89	Number of Alumni Association /Chapters meetings held in 2017-18	-		
90	Maintenance of JKC facilities & records	A	GOOD	
91	Record of Student trained and placed in JKC	A	GOOD	
92	Record of Anti Ragging cell	A	GOOD	
93	Maintenance of drinking water	A	GOOD	
94	Maintenance of sanitation	A	GOOD	
VI-GOVERNANCE AND LEADERSHIP				
97	Staff Council Register	A	GOOD	

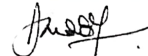|	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
98	Functioning of Committees in Administration (Minutes of meetings)	A	GOOD	
99	Awards/Achievements	B	Satisfactory	
100	Use of ICT in Governance	B	Satisfactory	
101	Perspective/Strategic plan and deployment documents	A	GOOD	
102	Organizational structure of the Institution	A	GOOD	
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A	GOOD	
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	A	GOOD	
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	-	-	
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.,) in 2017-18	A	GOOD	
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	A	GOOD	
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	-	-	
109	Average number of quality initiatives by IQAC for promoting quality culture per year	-	-	
110	Participation in NIRF-2017	A	GOOD	

	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A	GOOD	
	Decentralisation and Participative Management Procedure	A	GOOD	
	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A	GOOD	
	Teachers attending OC /RC/FDP	B	Satisfactory	
	Performance appraisal system for Teaching and Non-Teaching Staff	B	Satisfactory	
	Strategies for Mobilisation of Funds			
	Funds /Grants received from non-government bodies and philanthropists (CA Audited statement)			
	VII-INSTITUTIONAL VALUES AND BEST PRACTICES			
	Social Responsibility: Programs such asNava Nirmana Deeksha,Grama Darshini, Jnana Bheri, Swachh Bharat, ODF, Aids Awareness, Janmabhumi, Vanam Manam etc.	A	GOOD	
	Gender Equity Promotion Programmes and facilities to address gender Sensitivity	A	GOOD	
	Green Practices(plastic free campus, botanical garden, green house, green landscaping, LED Lighting etc.,)	A	GOOD	
112	Percentage of power requirement of the Institution met by the renewable energy sources(solar panels)	B	Satisfactory	
113	Waste Management steps taken	B	Satisfactory	

	Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
		Grade	Recommendation	
114	Rain water harvesting structures and utilization in the campus	B	Satisfactory	
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	A	GOOD	
117	Record of best/innovative practices by the institution	A	GOOD	
118	College Activity Register 2018-19 & Hard Copy of AQAR 2017-18 (should be available with the Principal)	A	GOOD	
119	The number of classes(per week) taken by the Principal	A	GOOD	
120	Research projects/Publications/ study material developed in 2018-19 by the Principal	A	GOOD	
	Initiatives taken to engage and contribute to local community	B	Satisfactory	
	Code of Conduct Book for Principal/Staff/Non Teaching and Students	A	GOOD	
	Display of Core Values	A	GOOD	
	Activities to increase consciousness about National Identities and symbols/Fundamental Duties and Rights	A	GOOD	
	Human values and Professional Ethics are reflected in the curriculum and the Institution offers a course	A	GOOD ·	
	Institutional and Departmental Best Practices	A	GOOD	

College Grading - A

Signature of the Vice-Principal

Name   N·B· SIVA RAMEREDDY

Date

Signature of the Principal

Name   R· ADI NARAYANA REDDY
PRINCIPAL
Govt. Degree College
PORUMAMILLA, Kadapa (Dt.)